

**CITY OF LOCKPORT**  
**FOOD DISPENSING VEHICLE**  
**APPLICATION**

**\$25.00 fee for one (1) year license**



Office of the City Clerk  
222 E. 9<sup>th</sup> Street/3<sup>rd</sup> Floor  
Lockport, Illinois 60441  
Office: 815-838-0549 Fax: 815-838-9498  
Website: [www.cityoflockport.net](http://www.cityoflockport.net)

***This application pertains to any person engaged in business of selling food products from a vehicle, self-powered or otherwise on the public and private streets, sidewalks, and parking lots of the City, provided that the words "vehicular vendor" shall not include salesmen who use vehicles to go from place to place for the purpose of making sales on the premises of a prospective purchaser. (Per Chapter 110, §110.80 of the Lockport Code of Ordinances)***

**APPLICATION FOR FOOD DISPENSING VEHICLES  
OFFICE OF THE CITY CLERK  
LOCKPORT, ILLINOIS 60441**

**\$25.00 Annual Fee for one (1) year license**

Please fill out as thoroughly as possible. Please print.

DATE: \_\_\_\_\_

CORPORATION NAME: \_\_\_\_\_

BUSINESS NAME (DBA): \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS PHONE: ( ) \_\_\_\_\_

APPLICANT'S FULL NAME: \_\_\_\_\_

APPLICANT'S ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

CELL PHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

DRIVER'S LICENSE/STATE I.D. NO. : \_\_\_\_\_

(Please provide a copy if you have a Food Dispensing Vehicle)

**VEHICLE INFORMATION:**

YEAR \_\_\_\_\_ MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ COLOR \_\_\_\_\_

(If more than one vehicle please list on a separate sheet of paper)

VEHICLE INSURANCE COMPANY NAME, POLICY NUMBER, EXPIRATION DATE:

(Please provide a copy)

\_\_\_\_\_

IF FOOD TRUCK WILL BE PARKED, WHAT IS THE ADDRESS OF THE LOCATION WHERE THE FOOD TRUCK WILL BE PARKED/LOCATED?

\_\_\_\_\_

IS THIS CITY OWNED PROPERTY? \_\_\_\_\_ YES \_\_\_\_\_ NO

IS THIS PRIVATELY OWNED PROPERTY? \_\_\_\_\_ YES \_\_\_\_\_ NO  
(Please provide a copy of Owner's approval)

HOW MANY DAYS WILL THE FOOD TRUCK BE OPERATING AT THIS LOCATION? \_\_\_\_\_

IS THIS FOR A CITY OF LOCKPORT EVENT? \_\_\_\_\_ YES \_\_\_\_\_ NO  
(For City Events, license fee is waived)

NAME OF EVENT: \_\_\_\_\_

IF GRANTED A LICENSE HEREUNDER, WILL YOU OBEY THE ORDINANCES OF THE CITY?  
\_\_\_\_\_ YES \_\_\_\_\_ NO

For and in consideration of investigation and consideration by the City of the propriety of issuing said license, the undersigned fore with deposits the license fee required hereunder and agrees to be bound by all the terms and conditions of Chapter 110.80 of the Lockport Municipal Code of the City of Lockport, governing the terms of issuance of said license and refund of any monies deposited and also all terms and conditions of the Ordinance under which application for license is hereby made. Further, that the terms hereof become a part of said license when and if issued.

\_\_\_\_\_  
Applicant's Signature/Date

**IMPORTANT:**

These documents must be attached to your Food Dispensing Vehicles or Carts License application:

1. Valid copy of Vehicle Insurance
2. Valid Will County Health Department Inspection Report
3. Copy of Driver's License and/or State I.D.

Return completed application and fee to: Donna Tadey, City Clerk's Office, 3<sup>rd</sup> floor or [dtadey@lockport.org](mailto:dtadey@lockport.org)

**§ 110.80 FOOD DISPENSING VEHICLES OR CARTS.**

(A) *Definitions.* As used in this section, the following terms shall have the following meanings, unless the context clearly indicates that a different meaning is intended:

(1) **CITY.** The City of Lockport.

(2) **PLACE OF BUSINESS** or **BUSINESS HEADQUARTERS.** A place where food products are stored or dispensed to vehicles.

(3) **VEHICULAR FOOD VENDOR.** Any person engaged in business of selling food products from a vehicle, self-powered or otherwise, on the public and private streets and sidewalks of the city, provided that the words "vehicular vendor" shall not include salesmen who use vehicles to go from place to place for the purpose of making sales on the premises of a prospective purchaser.

(B) *License required.* No person shall operate as a vehicular food vendor without having first secured a valid license for each place of business operated within the city and also for each vehicle to be used in the operation of any such business.

(C) *Application.* Any person desiring a license shall make application therefore in writing to the City Clerk and accompany the application with the required license fee. The application shall be a form prepared by the City Clerk and shall contain:

(1) Each applicant, owner, or employee will be required to produce a valid photo ID, i.e. driver's license, State ID card, or other means of identification.

(5) Any applicant, owner, or employee who violates this section are subject to fine.

(D) The hours that the vehicles or carts may vend are from 11:00 a.m. until 9:00 p.m.

(Ord. 97-078, passed 11-24-97)