



**CITY OF LOCKPORT  
HERITAGE & ARCHITECTURE COMMISSION MEETING  
AGENDA**

**TUESDAY, JANUARY 18, 2022  
CITY HALL, 3<sup>RD</sup> FLOOR, BOARD ROOM**

**6:00 PM**

---

**NOTICE:** The meeting of the public body will be held pursuant to Governor Pritzker's Executive Order 2022-01 issued on January 7, 2022, and with the guidance of the Center for Disease Control and Prevention (CDC), recommending all individuals regardless of their vaccination status cover their nose and mouth with a face-covering while indoors. Therefore, any individual appearing in person at the meeting should cover his/her nose and mouth with a face covering unless speaking at the podium and regardless of his or her vaccination status.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**  
December 21, 2021 Heritage & Architecture Meeting Minutes
- 4. CASES TO BE HEARD**  
2022 – H001  
113 E. 9<sup>th</sup> Street – New Projecting Sign
- 5. CHAIRMAN'S REPORT**
- 6. STAFF REPORT**
- 7. CITIZENS TO BE HEARD**
- 8. MISCELLANEOUS**
- 9. PUBLIC COMMENT**
- 10. ADJOURNMENT**



Lockport: City of Historic Pride

# City of Lockport

Steve Streit, *Mayor*  
Kathleen Gentile, *City Clerk*  
David H. Payla, *Treasurer*  
Sonni Williams, *City Attorney*  
Ben Benson, *Administrator*

Community Development Center, 222 E. 9<sup>th</sup> Street, Lockport, IL 60441-3497 Phone (815) 838-0549 Fax (815) 588-0111

## **HERITAGE AND ARCHITECTURE COMMISSION MEETING MINUTES**

TUESDAY, DECEMBER 21, 2021 @ 6:00 PM

BOARD ROOM

222 E. 9TH STREET

LOCKPORT IL 60441

**MEMBERS PRESENT:** T. PINN, D. STILWELL, B. MOLONY, N. ARRIAGA, R. LIF, M., T. ALVES, M. KAIRIS (COUNCIL LIAISON)

**MEMBERS ABSENT:** NONE

**STAFF PRESENT:** K. PHILLIPS, CITY PLANNER  
L. THIES, DIRECTOR OF COMMUNITY AND ECON DEV.

1) **CALL TO ORDER:** The Meeting was called to order by Chairman T. Pinn at 6:00 P.M.

2) **PREVIOUS MINUTES:** November 16th minutes were approved 6-0.

3) **CONTINUED CASES:** None

4) **NEW CASES:** 2021-H005 10<sup>th</sup> Street Festival Street, City of Lockport

### **Case No. #2021-H005 / 10<sup>th</sup> STREET FESTIVAL STREET FOR COMMISSION APPROVAL FOR A FESTIVAL STREET TO BE LOCATED ON 10<sup>TH</sup> STREET AND HAMILTON STREET**

The Heritage and Architecture reviews City Beautification Projects and other City Projects that take place in the Historic Downtown. A presentation was made to the H&A Commission (by Teska Associates) for a City of Lockport project for a festival street that is to be located on 10th Street and Hamilton Street. The City engaged V3 Companies and Teska Associates to prepare a Concept Plan and Project Narrative for the purpose of applying for the state's Rebuild Downtowns & Main Streets grant program.

Staff presented report and Jodi Mariano of Teska Associates presented a more detailed presentation to the Commission. The project will provide a multi-purpose space that can be transformed from a regular street with parking to a programmed concert, craft show, or display venue for numerous community organizations while providing easy access to the downtown restaurants and shops. The project will create new connections to key destinations in the downtown and a heightened awareness for visitors and residents who have not been downtown. The effect should provide substantial economic benefit for the overall Community.

The presentation included illustrations to include streetscape improvements and concept for food truck parking, tent areas, and pedestrian seating/circulation patterns. The Commission had opportunity to ask questions. General topics of discussion included parking, access into existing City parking lots, expansion of the brick material to be used further on the street, removable bollards, permeable pavers, wheel stops, segmented curb, additional landscaping such as more trees, lighting and lighting controls, signage, utilities and natural gas/electric, snow removal/snow plowing of bricks, secondary fire routes, and utilities available to vendors versus having generators. Jodi answered questions and stated that the Commission's suggestions would be considered in discussed further in future phases of the project.

**MOTION TO APPROVE BY D. STILWELL 2<sup>ND</sup> BY N ARRIAGA. MOTION CARRIED 6:0. APPROVAL OF 10<sup>TH</sup> STREET FESTIVAL STREET AS PRESENTED.**

**5) CHAIRMAN'S REPORT:**

**6) STAFF REPORT:**

**HISTORIC DISTRICT CODE ASSESSMENT (PHASE 3) COMMERCIAL DESIGN GUIDELINES WORKSHOP**

K. Phillips presented the Historic Preservation Code Assessment Phase 3 which was a workshop for new Design Standards which are to be added to Historic Preservation Chapter 150 of the City's Code of Ordinances. These recommendations follow Phases 1 & 2 which occurred at the H/A Meeting on April 20, 2021 and November 16, 2021. No vote or approval was requested as the process is ongoing. Commissioners provided feedback to staff which will be utilized in future Phases.

**7) CITIZENS TO BE HEARD:**

**8) MISCELLANEOUS:**

**9) ADJOURNMENT: MOTION TO ADJOURN AT 7:20 P.M. BY R. LIF AND 2<sup>ND</sup> BY D. STILWELL - MOTION CARRIED 6-0.**

\_\_\_\_\_  
Chairman,                      Date

\_\_\_\_\_  
Recording Sec.                      Date



**Heritage and Architecture Commission Case # 2022-H001**  
**Memorandum**

TO: Heritage and Architecture Commission

FROM: Kimberly Phillips, City Planner

SUBJECT: 113 E. 9<sup>th</sup> Street – New Projecting Sign

DATE: January 14, 2022

---

**I. SUMMARY**

Image 360 Mokena on behalf of Amazing Fantasy Comics is seeking approval of a new projecting sign. The new sign will require a Certificate of Appropriateness (COA). An application with limited information has been submitted. Submittal requirements for projecting signs includes a scaled drawing of the building elevation showing the proposed sign, with dimension, and notation of the sign material is required. Staff has been working with the sign company to get additional information and drawings.

**Sign Dimension and Sign Height:** Based on the application submitted, the sign dimensions are 36” x 24”. This complies with City Code which allows up to 12 sf. The clearance from the sidewalk is 15 feet. The City’s Sign Ordinance states that projecting signs shall not be located less than 9 feet and more than 13 feet above the ground within the Historic District. Clearance from the sidewalk does not meet the code.

**Material:** An illustration of sign has been provided. The material of the sign is identified as a “Double Sided Gloss Laminate.” According to the sign company, the sign will be constructed of an aluminum composite on two sides, having PVC in the center of the sign, and an outer vinyl overlay printed shiny finish. Signs within the Historic District can be constructed of aluminum, wood, or fiberglass coated wood.

**Lighting:** The sign will be indirectly lit by the existing gooseneck lamps on the building. Image 360 Mokena proposes to change the bulbs in the lamps at the time of the sign installation.

**Colors:** The colors of the sign are green, red, black and white. This is consistent with the sign code, which states that up to three colors on any one sign excluding white, black, or gilding. However, staff noted that the existing wall sign on the building is lime green, blue, and white. It is unknown if the applicant is updating the wall sign to match the projecting sign in the future. The lettering and font is visually legible and appropriate.

**Method of Construction:** According to the sign company the sign bracket will be attached to the building using screws into the brick.

**II. GENERAL INFORMATION**

- 
- A. Petitioner: Image 360 Mokena on behalf of Amazing Fantasy Comics  
B. Location: 113 E. 9<sup>th</sup> Street: Generally located on the south side of 9<sup>th</sup> Street between State Street and Hamilton Street

C. Zoning: C-4 Downtown Commercial

**III. HISTORIC PRESERVATION PLAN**

---

1. The plan classifies the façade as Dominant with beautiful brick architecture. At the time that the Plan was written, it referred to the Façade as supportive of Historic Downtown character and considered the original storefront as a visual resource for the downtown. However, the storefront has been changed through the years and no longer has the original storefront facade.
2. The recommendations of the Historic Preservation Plan included removing or painting the panels above the windows in a neutral color and removing the signs from the second story. Both of which had been completed. However, the applicant placed his existing wall sign (and gooseneck lamps) on the second story (without COA or permit).

**IV. PREVIOUS COA**

---

1. 2004 Wall Sign
2. 2008 Wall Sign
3. 2008 Awning Sign

**V. ATTACHMENT(S)**

---

1. Application
2. Proposed sign
3. Photo of (Google) street view



Google Street View, 2021

Qty 1 - 36" x 24" Double Sided 6mm ACM  
 w/1335 Prints & 8508 Gloss Laminate

Qty 1 - Scroll Bracket



RECEIVED

JAN 10 2022

City of Lockport  
 Building Department

All artwork is property of Image360 Mokena, (Revolution Branding, Inc.). Any unauthorized use will be subject to the law accordingly.

- i have reviewed the layout of all artwork elements (logos, fonts, etc.), copy, spelling and punctuation
- graphics shown are for approximate color and positioning only
- if a specific color match is required, the appropriate pantone color code must be used
- changes during production and/or final application may occur
- **by signing below, I approve this artwork to be produced and take full responsibility for any errors**

**Pertaining only to vehicle graphic orders that require installation:**  
 Your vehicle must be cleaned prior to dropping off for installation.

If your vehicle has not been cleaned, a \$30 fee will be added to your invoice.

**By signing below, I acknowledge that my vehicle will be clean at the time of drop off, or will pay the additional fee.**

approval

date



RECEIVED

JAN 10 2022

City of Lockport  
Building Department

**CITY OF LOCKPORT  
PERMANENT SIGN PERMIT APPLICATION**  
Last revised 01/05/2012

**PERMIT NO.** PS 22-0001

**SIGN ADDRESS:** 113 E 9th Street

**BUSINESS INFORMATION:** Amazing Fantasy Comics

Business Name: Amazing Fantasy Comics

Contact Name: Jon Osborne

Address: 9960 W 191st Street - Suite E Mokena, IL 60448

Phone #: 708-478-5751 Email: info@image360mokena.com Zoning District: \_\_\_\_\_

Historic District: YES / NO (circle one) \*If yes, any sign located in the Historic District requires approval from Heritage and Architecture Commission. This Commission meets on the 3<sup>rd</sup> Thursday of every month.

New Business: NO (circle one) \* If yes, fill out a new business occupancy form in the Building Department.

**\$ 1314.59**

Number of Commercial units in building \_\_\_\_\_

**OWNER INFORMATION (If different than Business Owner):**

Name: Joe Gentile

Address: 20505 South La Grange Rd Frankfort, IL 60423

Phone #: 815-834-1658 Email: Contact-us@moonstonebooks.com

**CONTRACTOR INFORMATION:**  
All contractors must be currently registered with the Building Department.

Name: Image360 Mokena Email: info@image360mokena.com

Address: 9960 W 191st Street - Suite E Mokena, IL 60448

Phone # 708-478-5751 Fax # 708-478-5752

\*Information contained in this application is not guaranteed for accuracy as sign regulations may change. Verify all regulations with the Planning Department. For a full version of signage regulations refer to Chapter 155 of Lockport's Municipal Code.



\_\_\_\_\_ **Type 3, Awning sign:** There shall be a minimum clearance of 7<sup>1</sup>/<sub>2</sub> feet from the sidewalk to the lowest part of the frame and the bottom of the valance shall have a minimum clearance of 7 feet. The sign area shall not exceed 20% of the total canopy area. Metal or plastic shall not be permitted. *In the Historic District, metal or plastic covering is not permitted, advertising is restricted to the hanging valance, and lettering shall not exceed 8 inches in height nor occupy more than 70% of the valance.*

SF of sign area \_\_\_\_\_, SF of Awning Area \_\_\_\_\_,  
Material covering: Canvas \_\_\_\_\_, Plastic \_\_\_\_\_, Metal \_\_\_\_\_

~~X~~ **Type 4, Projecting sign:** Sign area shall not be more than 18 square feet and no exterior dimension shall be more than 6 feet. No portion of the sign shall be lower than 9 feet above the ground nor more than 14 feet (13 feet in Historic District) above that ground for one story buildings, 15 feet for buildings over one story. *In the Historic District the sign area shall not be more than 12 square feet in area and no exterior dimension more than 4 feet. Sign shape is not restricted, allowing for creativity, such as an object or symbol for a type of business.*

Dimensions: 36" x 24" Clearance from Sidewalk: 15 ft

**Type 5, Free-Standing Monument sign:**

Signs shall be ground mounted (monument style) with masonry, stone, brick or similar base with at least five (5) feet of landscaping at the base. Materials should complement the design of the principal structure including the use of corresponding materials. Pole mounted signs shall be prohibited. Electronic message centers incorporated into a sign must adhere to the requirements of the sign code (see ordinance). See below for size information.

\_\_\_\_\_ *Outlots within a development:* Shall not exceed 60 square feet of display surface area, and shall be no more than 6 feet above the grade.

Square Footage \_\_\_\_\_, Dimensions \_\_\_\_\_,  
Number of Commercial Units \_\_\_\_\_

\_\_\_\_\_ *Single Business Building:* Shall not exceed 64 square feet of display surface area, and shall be no more than 10 feet above the grade.

Square Footage \_\_\_\_\_, Dimensions \_\_\_\_\_,  
Number of Commercial Units \_\_\_\_\_

\_\_\_\_\_ *Business Center (building hosting two or more businesses):* Business Center signage is determined by the size of the Center (see Ordinance).

Size of center (documentation is required if over 40,000 SF) \_\_\_\_\_ SF,  
SF of sign \_\_\_\_\_, Dimensions \_\_\_\_\_  
Number of signs \_\_\_\_\_, Number of commercial units \_\_\_\_\_,  
Separation between free-standing signs on property \_\_\_\_\_,

\_\_\_\_\_ **Type 6, Window sign:** Such signs shall not occupy more than 25% of the window area. Each window is calculated separately for coverage. *Within the Historic District such signs shall not occupy more than 20% of the window area.*

Size of window \_\_\_\_\_, SF of signage \_\_\_\_\_

\_\_\_\_\_ **Menu Sign:** Can be a type 2 (Dimensional sign) or Type 5 (freestanding sign). With a maximum size of 24 square feet and not more than 7 feet in height.

Dimensions: \_\_\_\_\_, Total SF \_\_\_\_\_

\_\_\_\_\_ **Home Occupation Sign:** One flat or dimensional surface sign shall be permitted that is, consistent with the character of residence, attached flush with the structure, not more than five square feet in area, shall not be illuminated, and indicates only the name, occupation and phone number of the business.

Total SF \_\_\_\_\_

\_\_\_\_\_ **Sidewalk Signs:** Each business shall be allowed to have one sidewalk sign that identifies a specific business. The sign may only be displayed during business hours and must be removed at the close of the business day. The sign may be no more than four feet high as measured from the sidewalk, two feet in width, and three feet in depth. Dimensions: \_\_\_\_\_

\_\_\_\_\_ **Other, sign type not listed in application:**

Type of sign: \_\_\_\_\_

Dimensions: \_\_\_\_\_, Total SF \_\_\_\_\_

**REQUIRED SIGNATURES**

The undersigned agrees that the proposed sign, described in this application, for which this permit is applied for will be constructed in all respects in accordance with the plans and specifications submitted herewith, and in accordance with the provisions and regulations of the City of Lockport Sign code applicable thereto in force when construction is commenced and further agrees that in the event of any variance or conflict between the plans and specifications submitted herewith, and the provisions or regulations of said ordinances and/or codes pertaining to such construction, that the provisions or regulations contained in said ordinances shall govern and shall be followed.

Signature of Property Owner: \_\_\_\_\_

Date: 12/01/21

Signature of Property Lessee: \_\_\_\_\_

Date: 1/1/22

Signature of Owner of Signs: \_\_\_\_\_  
(If different than above)

Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_  
(If different than above)

Date: 1/7/22

Estimated value of sign and installation (include cost estimate) \$ 1,000<sup>00</sup>